



BUFFALO STATE
The State University of New York

Direct Loan Master Promissory Note (MPN) Guide

Financial Aid Office, Moot 230

1300 Elwood Avenue, Buffalo, NY 14222

Tel: (716) 878-4902 | Fax: (716) 878-4903

financialaid.buffalostate.edu | finaid@buffalostate.edu

Step 1: Go to: www.studentloans.gov

- Press the “LOG IN” button

Federal Student Aid | StudentLoans.gov

Log In | Español | MENU

Your session has timed out due to inactivity. To continue please log in.

Log in to StudentLoans.gov with your verified FSA ID

LOG IN

Create an FSA ID

Find out your student loan repayment options here >>

Undergraduate Students

Graduate/Professional Students

Parent Borrowers

Repayment & Consolidation

Step 2: Enter your FSA ID and Password

Log In

FSA ID Username or E-mail Address:

FSA ID Password:

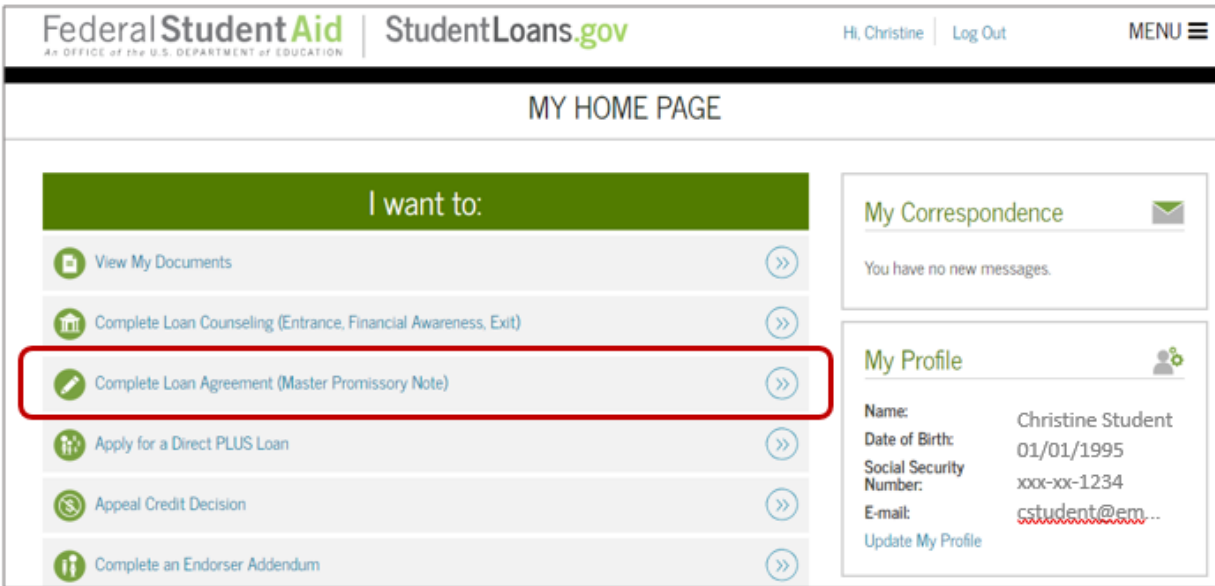
[Forgot Username or Password?](#) [Create an FSA ID](#)

LOG IN

Cancel

As of May 10, 2015 you must have a verified FSA ID (Username & Password) instead of a PIN to log in to StudentLoans.gov.

Step 3: From your HOME PAGE, choose, “Complete Loan Agreement (Master Promissory Note)”



Step 4: Choose Start for the Subsidize/Unsubsidized Loans (first option)

Note:

- Parents approved for parent PLUS Loan should start the “PLUS MPN for Parents
- Graduate students approved for a Grad PLUS should start the “PLUS MPN for Graduate/Professional Student’s”

Select the type of Direct Loan MPN you would like to preview or complete

MPN for Subsidized/Unsubsidized Loans

Use this MPN for Direct Subsidized or Direct Unsubsidized Loans available to eligible undergraduate or graduate/professional students.
Students must be logged in with their own FSA ID.

[Learn More](#)

[Preview a read-only version of the Subsidized/Unsubsidized MPN](#)

START

OMB No. 1845-0007 • Form Approved

Step 5: Complete the form using your personal information

Driver's License State: - Select -	Driver's License Number: <input type="text"/>
Permanent Address More Information	
Address (line 1): <input type="text"/>	State: - Select -
Address (line 2): <input type="text"/>	Zip Code: <input type="text"/>
City: <input type="text"/>	Country: UNITED STATES
<input type="checkbox"/> This is my current permanent address. If permanent address information is incorrect, update as needed.	
Is your mailing address different than your permanent address? More Information	
<input type="radio"/> Yes <input checked="" type="radio"/> No	
Contact Information	
E-Mail Address: More Information <input type="text"/>	
Confirm E-Mail Address: <input type="text"/>	
Telephone Number: <input type="text"/>	
Mobile Phone Number: <input type="text"/>	

Step 6: Select Buffalo State College on the bottom left of the screen

- State: **New York**
- School Name: **SUNY College At Buffalo**

School Information	
Select School to Notify	<div style="border: 1px solid #ccc; padding: 10px; text-align: center;">Add a school using search or filters on the left</div>
<input checked="" type="radio"/> U.S. Schools/U.S. Territory Schools	
<input type="radio"/> Non U.S. Schools	
Choose a state: - Select -	
Search school by name: Select or type	

Step 6 (continued):

Select School to Notify

U.S. Schools/U.S. Territory Schools

Non U.S. Schools

Choose a state:

NEW YORK

Search school by name:

Select or type

SUNY COBLESKILL

SUNY COLLEGE AT BUFFALO

SUNY COLLEGE AT CORTLAND

SUNY COLLEGE AT ONEONTA

Step 7: Press CONTINUE

School Information

Select School to Notify

U.S. Schools/U.S. Territory Schools

Non U.S. Schools

Choose a state:

- Select -

Search school by name:

Select or type

The school you selected is participating in the electronic Master Promissory Note (MPN) process.

School Name:
SUNY COLLEGE AT BUFFALO

School Code/Branch:
G02842

School Address:
1300 ELMWOOD AVENUE
BUFFALO, NY 142221095

[Remove this school](#)

EXIT CONTINUE

Step 8: Complete the remaining sections of the MPN and submit.