

Banner ID _____

Student Phone: _____

Name: _____

Student Date of Birth: _____

2023 – 2024 Unaccompanied Homeless Verification

An Unaccompanied Homeless student is a person who meets the McKinney-Vento education definition of homeless (lacking fixed, regular and adequate housing) and is not living in the physical custody of a parent or guardian.

Unaccompanied Homeless Policy

Annually, and on a case-by-case basis, students who are (1) unaccompanied and homeless or (2) self-supporting and at risk of being homeless may be deemed an independent student by the FAO through the Unaccompanied Homeless Verification process. You must complete this process each year until you reach the age of 23.

Unaccompanied Homeless Verification Process

Students must complete and return the Unaccompanied Homeless Verification Form along with supporting documentation to Buffalo State. Forms will be reviewed on a case-by-case basis and all information will be kept confidential. The submission of the form does not guarantee the applicant will be deemed an independent student.

Upon receipt of the form, the FAO will review the student's circumstance and supporting documentation. Students who meet the definition of unaccompanied homeless will be deemed an independent student for the aid year. The FAO will notify students via their Buffalo State email address and permanent address of record.

Definitions

Unaccompanied – when a student is not living in the physical custody of a parent or guardian

Homeless – lacking fixed, regular, and adequate housing. For example, temporarily living with other people because he/she has nowhere else to go

Self-supporting – when a student pays for his/her own living expenses, including fixed, regular, and adequate housing

At risk of being homeless – when a student's housing may cease to be fixed, regular, and adequate

Parent – a student's biological or adoptive parent.

Housing

Fixed housing – stationary, permanent, and not subject to change

Regular housing – used on a predictable, routine, or consistent basis

Adequate housing – sufficient to meet both the physical and psychological needs typically met in a home

Banner ID: _____ Student Name: _____

2023 – 2024 Unaccompanied Homeless Verification

Federal Title IV regulations stipulate that a student is independent if at any time **on or after July 1, 2023**, he/she is determined to be an unaccompanied youth who is homeless or is self-supporting and at risk of being homeless. To be considered independent, you must demonstrate that you meet this definition.

Part 1: Homeless Youth Qualifying Questions: Answer all of the questions below. **At any time after July 1, 2023:**

- A. ☐ Yes ☐ No Are you living in the physical custody of a parent or guardian?
- B. ☐ Yes ☐ No Do you lack fixed, regular and adequate housing?

Part 2: Documentation to Support Homeless Determination

Can one of the following agencies provide documentation that **on or after July 1, 2023**, a determination was made that you are unaccompanied youth who is homeless or at risk of being homeless? **If you answer "Yes" to any question below, you must submit the documentation to the Financial Aid Office.**

- A. ☐ Yes ☐ No A School District Homeless Liaison
- B. ☐ Yes ☐ No The Director (or designee) of an Emergency Shelter or Transitional Housing Program (funded by U.S. Department of Housing and Urban Development)
- C. ☐ Yes ☐ No The Director (or designee) of a Runaway or Homeless Youth Basic Center or Transitional Living Program

Part 3: Request for the Financial Aid Office to make Homeless Youth Determination

Only complete this section if you answered **No** to all questions in Part 2.

A. Submit a Personal Statement

- a. Attach a separate sheet and explain your living situation **on or after July 1, 2023**. You must demonstrate that you meet the **Unaccompanied Homeless definition**.

B. Provide your Contact Information for an in-person or telephone Interview with the Financial Aid Office.

- If this is your first time requesting that the Financial Aid Office make a determination on your Unaccompanied Homeless Status, an interview is required. Students renewing a previously approved determination will be selected for an interview on a case-by-case basis.

- a. Email address: _____
- b. Cell Phone Number: _____
- c. Availability (day of week/time of day): _____
- d. Check one: ☐ In-Person Interview ☐ Telephone Interview

Part 4: Affirmation and Signature

- ☐ All the information provided is true and accurate to the best of my knowledge.

Student Signature: _____ Date: _____