

New York State Employees' Retirement System Membership
For Student Assistants and College Work Study Students
Employed on the New York State Payroll

The Office of The State Comptroller has advised that Student Assistants and College Work Study Students on the New York State payroll are eligible for membership in the NYS Employees' Retirement System.

Membership in the NYS Employees' Retirement System (ERS) is *optional, except as noted below*, and is effective the date your application is received by the retirement system. **Once you have joined, you may not withdraw your membership as long as you remain on the payroll of an employer who participates in ERS.**

If you are already a member of ERS, we must have your membership number so that your service at Buffalo State College can be properly reported.

If you elect to join the retirement system, you will be required to contribute a percentage of your gross salary (through payroll deduction) throughout your entire active membership. Contributions are deducted on a pre-tax basis.

Employees are vested (entitled to a pension at retirement) upon completing **ten years of full time service**. As a part time employee, you will accrue less (perhaps much less) than a year's service credit for each year of employment. Employees who do not vest, as well as those with less than 10 years of service, may withdraw their contributions, plus interest, at the time they leave service.

For further information on ERS benefits visit www.osc.state.ny.us/retire . If you have any questions or would like to receive a brochure or membership application, please contact Human Resource Management, CLEV 410, ext. 4821.

Please indicate below if you currently hold a membership in the NYS Employees' Retirement System or whether you wish to join or decline membership at this time.

_____ I am presently a member of the NYS Employees' Retirement System
Membership #: _____ Date of Membership: _____

_____ I wish to join the NYS Employees' Retirement System
Note: An application for membership will be sent to you to complete and return to Human Resource Management, CLEV 410. Membership is effective the date your application is received by the retirement system.

_____ I **am not** a member of the NYS Employees' Retirement System, and I **do not wish to join at this time.**

(Print Name)

(Signature)

Check One: _____ Student Assistant Payroll _____ College Work Study Payroll

(Date) (Address: If you wish to join ERS, a membership application will be sent to the address provided).

PLEASE RETURN SIGNED COPY TO HUMAN RESOURCE MANAGEMENT, CLEV 410.